President Stickan appreciated everyone’s patience as this was the first-time embracing technology to hold a hybrid Council Meeting using Zoom.

**ACTION ON MINUTES:**
The reading of the Minutes of the Regular Council Meeting held April 14, 2020 was dispensed with. Mr. DeLisio moved to accept the Minutes as written; seconded by Mrs. Ganser. Ayes all; motion carried.

**DEPARTMENT HEAD REPORTS:**

**Fire Chief's Report:** Chief Turner stated a virtual inspection of the new fire engine was conducted. The fire engine is still in production with an anticipated delivery at the end of May or early June.

Chief Turner has suspended some fire inspections and permit fees for some of the businesses that have been affected by the pandemic. The businesses that have been affected are restaurants and small retail stores.

Chief Turner stated the 2009 Ford Expedition that Council deemed as surplus equipment is currently on govdeals.com and has a $3,000 bid.

Chief Turner stated call volume is down which is consistent with other fire and EMS services. Chief Turner is working with Great Lake Billing to seek grants that maybe available for lost revenue.

**Police Chief's Report:** Chief Cook had no report and was available to answer questions.

**Service Director's Report:** Director Belfiore stated weekly citywide leaf collection will conclude on May 1st; however, the brush collection will continue. Street sweeping is being conducted and will conclude on Thursday.
At the Park, concrete slabs have been poured for storage sheds that will be delivered and installed this week. New hand dryers will be installed in the restrooms.

Director Belfiore contacted CEI and a new light pole will be installed at Whiteford and Lynden.

Mayor Brunello thanked the Service Director and employees of the Service Department for maintaining the Park and having it prepared for the season.

Building Commissioner’s Report: Mr. Grabfelder had no report and was available to answer questions.

City Engineer’s Report: Mr. Mader stated the Strumbly watermain project construction is progressing and the temporary watermain has been installed. The contractor has begun the sewer work and will continue to the watermain installation.

Mr. Mader will be setting up a pre-construction meeting with T.C. Construction for the Concrete Repair program.

Mr. Mader stated there is legislation on the Council Agenda this evening for the 20/20 Crack Sealing Program. Mr. Mader requested a suspension of the readings to award the contract so that work can begin in a timely fashion.

Mr. Mader stated the Street Striping Program will be out for bid mid to late May in order to ensure that it will not interfere with the Crack Sealing program.

Mr. Mader stated the equipment for the Bishop/Wilson Mills signal requires 4-6 months to be delivered.

Mr. Mader stated the County is anticipating starting the Brainard Road Resurfacing project in June. A pre-construction meeting has not yet been scheduled.

Mr. Mader stated the Bishop Road Bridge project has been delayed until 2021.

President Stickan clarified that Mr. Mader is requesting a suspension of the readings on item #1, the Resolution to award the 2020 Crack Sealing Program to Aero-Mark Company. The suspension is requested to allow the program to begin in timely fashion.

Mr. Milroy stated the second lowest bidder has been recommended to receive the award and questioned if they will be able to perform the work in short order. Mr. Mader stated upon authorization the contractor will be notified of the award and a pre-construction meeting will be scheduled. Mr. Milroy questioned if the contractor would have the capacity to perform the work and Mr. Mader stated yes, the contractor is qualified and competent to perform the work.

Finance Director’s Report: Director Filippo stated the municipal income tax collections and local government taxes are anticipated to be less than projected and will be closely reviewed. Per the Governor’s directive, the larger businesses are to begin reassembling on May 4th and May 12th.
COMMITTEE REPORTS:

Mr. DiLalla reported at the Planning & Zoning Commission meeting on April 25th, a Public Hearing was held for David Dalpiaz, 302 Miner Road, P.P. # 821-10-006, for variances from the minimum required frontage for two parcels that would be created from a proposed lot split of parcel said parcel. Planning & Zoning approved the lot split.

Mr. DeLisio reported on April 22nd the Community Day Committee held a Zoom meeting. The Committee is proceeding with the event to be held on July 18th with a back-up date of September 26th. The Committee is reviewing alternate activities and will follow the directives from the Governor. The vendors have been contacted and are agreeable to cooperate with any alternate decisions.

Law Director's Report: Mr. Paluf had no report and was available to answer questions.

MAYOR’S REPORT:  Mayor Brunello stated a letter explaining new precautions and procedures will be sent to the residents this week. The letter is also available on the city’s website.

   Mayor Brunello stated July 11th is the rescheduled Shred Day.
   Mayor Brunello has scheduled a Spring Cleanup for residents only on May 16th from 8 AM until 3:30 PM at the Service Department. Residents will be able to drop off large bulk items; however, no yard waste will be collected.
   Mayor Brunello stated City Hall will remain closed to the public through May 26th.
   Mayor Brunello stated Memorial Day events have been cancelled; however, alternate services at a later date are being considered.
   Mayor Brunello stated Kimble has lifted their temporary restriction on the collection of garbage outside of the cans.
   Mayor Brunello he has been in discussions with Recreation Director Ianiro to discuss the opening of baseball, the pool and other recreational activities. All decisions will be based on directives from the Governor.

Mr. DiLalla questioned if residents would have the opportunity to register for recreation programs if the programs will be conducted this summer. Mayor Brunello stated yes, registration is still open and has not been closed. Reimbursements will be given to registrants if the programs are not conducted this summer.

PRESIDENT’S REPORT: President Stickan stated tonight’s meeting consists of some attendees in Chamber and others by teleconferencing to comply to social distancing guidelines. The public was invited to attend the meeting via Zoom.

ITEMS TO BE REMOVED/ADDED TO THE AGENDA: No new items were added to the agenda.

MEETING OPENED TO THE PUBLIC: Any public comments were to be emailed or called into the Council Office by 12 PM today. The Clerk received no communications from the public to be read at this meeting.
NEW BUSINESS:

ADOPTION OF RESOLUTION 17-2020: Council listened to the First Reading in title only of Proposed Resolution 17-2020 which description is: “A Resolution declaring the Aero-Mark Company LLC to be the lowest and best bidder for the 2020 Crack Sealing program within the municipality, authorizing the Mayor to enter into a contract with said bidder not to exceed the sum of One Hundred Sixty Four Thousand Six Hundred Eleven Dollars ($164,611.00), rejecting all other bids received and declaring an emergency. (Mayor Chuck Brunello, Jr. and Council as a Whole)

Council was asked to suspend the Second and Third readings to expedite and move forward with the project. A motion was made by Mr. Hargate to suspend the Second and Third readings; seconded by Mr. DeLisio. Roll Call: Ayes all; motion carried.

Mr. DeLisio moved to adopt; seconded by Mr. Hargate. Roll Call: Ayes all; motion carried.

SECOND READING PROPOSED RESOLUTION 13-2020: Council listened to the Second Reading in title only of Proposed Resolution 13-2020 which description is: “A Resolution authorizing the Finance Director to make a payment to Alloy Bellows and Precision Welding Inc. from nontax revenues in the amount of Fifty-One Dollars ($51) pursuant to the Economic Development Grant Agreement dated June 13, 2017 and declaring an emergency.” (Mayor Chuck Brunello, Jr.)

SECOND READING PROPOSED RESOLUTION 14-2020: Council listened to the Second Reading in title only of Proposed Resolution 14-2020 which description is: “A Resolution authorizing the Finance Director to make a payment to Swagelok Company from nontax revenues in the amount of Two Hundred Fifty Thousand Dollars ($250,000) pursuant to the Economic Development Grant Agreement dated July 28, 2015 and declaring an emergency.” (Mayor Chuck Brunello, Jr.)

SECOND READING PROPOSED RESOLUTION 15-2020: Council listened to the Second Reading in title only of Proposed Resolution 15-2020 which description is: “A Resolution authorizing the Finance Director to make a payment to Progressive Casualty Insurance Company from nontax revenues in the amount of Two Hundred Fifty Thousand Dollars ($250,000) pursuant to the Economic Development Grant Agreement dated December 28, 2017 and declaring an emergency.” (Mayor Chuck Brunello, Jr.)

SECOND READING PROPOSED RESOLUTION 16-2020: Council listened to the Second Reading in title only of Proposed Resolution 16-2020 which description is: “A Resolution authorizing James G. Zupka, Inc. to assist the city in preparation of its Basic Financial Statements (GPFS) in accordance with GASB statement 34 and all other GASB statements for the calendar years 2020, 2021, 2022 and 2023 and declaring an emergency.” (Mayor Chuck Brunello, Jr.)
SECOND READING PROPOSED ORDINANCE 13-2020: Council listened to the Second Reading in title only of Proposed Ordinance 13-2020 which description is: “An Ordinance providing for the issuance and sale of $1,750,000 of notes, in anticipation of the issuance of bonds, for the purpose of widening and reconstructing Miner Road, resurfacing and otherwise improving Ford Road and other city streets, improving Culvert No. 15 in Highland Road, replacing segments of concrete in city streets, and all drainage and other related improvements thereto, and declaring an emergency.” (Mayor Chuck Brunello, Jr. and Council as a Whole)

ENACTMENT OF ORDINANCE 12-2020: Council listened to the Third Reading in title only of Proposed Ordinance 12-2020 which description is: “An ordinance approving the editing and inclusion of certain ordinances as parts of the various component codes of the Codified Ordinances of Highland Heights, Ohio and declaring an emergency.” (Mayor Brunello, Jr. and Council as a Whole)

Mr. DeLisio moved to enact; seconded by Mr. Hargate. Roll Call: ayes all; motion carried.

ADJOURNMENT: A motion was made by Mr. DeLisio and seconded by Mr. Hargate to adjourn the meeting. Ayes all; motion carried. Meeting adjourned at 7:30 p.m.