

**Charter Review Committee
April 6, 2017 Meeting Minutes**

I. Attendance

Dan Grieve and Kim Zanella were not present. All other committee members were present.

II. Minutes

Minutes from March 16, 2017 meeting were read, and accepted by the committee.

III. Committee Chair

Sam Paternite agreed to chair the committee.

IV. Charter Review

a. Article I

- i.** §4.01 Rely on the census for population. No need to change or clarify.
 - 1.** Presence: is digital attendance is acceptable? Does it need to be addressed?
 - 2.** Per Tim this is covered under the state statutes.
- ii.** §4.03 Qualifications
 - 1.** Convictions: automatically off counsel or removed soon after.

V. Definitions

- a. Ordinance: More permanent in nature
- b. Resolution: Settle lawsuits, make purchases, recognitions, one particular issue only.

VI. Change Requests, what happens

- a. Decided what to change
- b. Vote on it
- c. Tim writes as a question
- d. Goes to City Council
- e. Must be completed by 60 days before election

VII. §§ 1-4

No changes recommended.

VIII. §5

- a. Read §5
- b. Question regarding cost of run off elections.
- c. Discussion:
 - i.** Letter to City Council and Mayor

1. Do they have any provisions to be reviewed or change suggestions.
 2. Sam will send letter/email to Mayor and Cather Murphy, council president.
- d. Term limits versus no term limits.
 - i. Discussed whether they are needed or not.
 - ii. Decided not needed.
 - e. Review of §5 completed.

IX. Other issues discussed

- a. Regionalizing services:
 - i. Would this be a change done within the charter?
 - ii. Discussion:
 1. No it would be done by agreements with other jurisdictions and by ordinances.
 2. Charter does not prevent City Council from doing this.
- b. Charter does not prevent council from changing zoning.
 - i. Changing zoning is within voter control.
 - ii. Voter control of zoning has kept city what it is.
 - iii. Is zoning reviewed:
 1. Yes by commission, council, and voters.
 2. Most open land in Highland Heights is developed
- c. Is there review of other city charters
 - i. What are they doing?
 - ii. Yes, Tim and council keeps up with trends and changes
 - iii. Covered by ordinance and resolutions.
- d. Charter is a static document that is intended as a guide.

X. Next Meeting Agenda

- a. Review §§ 6, 7, and 8.
- b. Possibly balance of charter depending on discussion and issues presented.

Next meeting is Wednesday, May 3, 2017 at 7:00 p.m.

Approved:

Sam Paternite, Committee Chair