PRESENT: Mayor Brunello, Council Representatives D’Amico, DeLisio, DiLalla, Ganser, Hargate, Milroy, Stickan; Clerk of Council Cahill; Fire Chief Turner; Police Chief Cook; Finance Director Filippo; Law Director Paluf.

ACTION ON MINUTES:
The reading of the Minutes of the Regular Council Meeting held March 10, 2020 was dispensed with. Ms. D’Amico moved to accept the Minutes as written; seconded by Mr. Milroy. Ayes all; motion carried.

DEPARTMENT HEAD REPORTS:

Fire Chief's Report: Chief Turner had no report and was available to answer questions.

Police Chief's Report: Chief Cook had no report and was available to answer questions.

Service Director's Report: Mayor Brunello presented Service Director's report during Mayor's Report.


City Engineer's Report: Mayor Brunello presented City Engineer's report during Mayor's Report.

Finance Director's Report: Director Filippo had no report and was available to answer questions.

MAYOR'S REPORT FROM SERVICE & ENGINEERING DEPARTMENTS: Mayor Brunello presented the City Engineer’s Report as follows:

The 2020 Crack Sealing bids will be rejected, and the project will be re-advertised for a bid opening on April 9th. Director Paluf agreed that the Crack Sealing bids received on March 5, 2020 should be rejected.

2020 Asphalt Program & Strumbly Watermain project will hold a preconstruction meeting on March 26th. The meeting will be held via conference call. Preliminary discussion with the contractor has construction not scheduled to start for three weeks. Actual start date will be reported after the preconstruction meeting.

2020 Concrete Repair and Sidewalk Program is requesting and recommending suspension of the third reading and award the project tonight. If awarded contractor will be notified and will get items in order to allow the construction to start when possible.
2020 Street Striping bid date has been delayed until crack sealing project is awarded.

Both reimbursement for the eligible costs for 2019 County maintenance items and the County 50/50 program have been submitted.

Phase II Annual Report is complete and is being submitted to the EPA.

Mayor Brunello agreed with Director Evans and requested suspension of the readings for item #5, to be able to participate in the Ohio Department of Transportation's purchase of sodium chloride (Rock Salt).

**COMMITTEE REPORTS:**

There were no committee reports presented.

**Law Director’s Report:** Mr. Paluf requested a motion be added to tonight’s agenda to authorize and support the Mayor to declare a State of Emergency for the City of Highland Heights.

Mr. Paluf stated the Police Department has no objections to the request of a Stock D5, D6 liquor permit to Los Hermanos Restaurant LLC, 5596 Highland Road & Patio, DBA Don Nachos.

**MAYOR’S REPORT:** Mayor Brunello thanked the Police, Fire and Service departments for their service during the COVID-19 pandemic. Mayor Brunello stated information will be communicated as quickly as possible as the pandemic continues. In response to CDC guidelines Mayor Brunello has implemented:

- mandatory employee temperature checks;
- hand sanitizer dispensers installed in lobbies;
- employee shift adjustments are being reviewed;
- City Hall will be closed to the public. Notices will be posted on the doors;
- No non-essential onsite meetings will be held;
- Declaration of a State of Emergency for the City of Highland Heights, Ohio will be signed by Mayor Brunello.

Director Paluf explained that item #6 would temporarily allow the Mayor to spend up to $100,000 without prior approval of Council due to the COVID-19 crisis. Any expenditure over $50,000 would require two bids. The authority is given to the Mayor to expend funds for certain purchases of goods and services in order to reduce the need for Council meetings during the present COVID-19 Crisis. Mayor Brunello stated he will keep council apprised of extraordinary expenditures if they occur.

Mr. Milroy questioned what mechanism would be available to Council to extend or shorten the emergency as stated in Section 3 of the ordinance. Director Paluf stated the emergency can be extended or shortened by a vote of Council.

Mr. Hargate questioned if cancelling of council meetings is being considered at this time. Mayor Brunello and President Stickan stated no, at this time no Council meetings have been cancelled.
PRESIDENT’S REPORT: President Stickan stated creative meeting platforms will be reviewed to continue safe meeting environments.

ITEMS TO BE REMOVED/ADDED TO THE AGENDA:

Moved by Mr. Milroy to add the following motion: A motion is support of the Mayor declaring a State of Emergency proclamation for the City of Highland Heights due to the serious nature of the COVID-19 pandemic. Seconded by Mr. DiLalla. Ayes all; motion carried.

MEETING OPENED TO THE PUBLIC: Public Comment Suspended. Although allowed to view the meeting in the hallway outside of Council chamber, there were no members of the public in attendance at the meeting.

NEW BUSINESS:

MOTION TO ADJOURN INTO EXECUTIVE SESSION: A motion was made by Mr. DiLalla to adjourn into Executive Session by Roll Call vote pursuant to Section 121.22(G)(4) of the Ohio Revised Code and Highland Heights Charter 4.05 to discuss personnel matters; seconded by Mrs. Ganser.

Roll Call on Motion to adjourn into Executive Session: Ayes: Unanimous. Motion passed.

Council adjourned into Executive Session at 8:20 pm and reconvened in public session at 8:30 pm. Moved by Mr. DiLalla to reconvene in public session; seconded by Mrs. Ganser. Ayes all; motion carried.

ITEM ADDED TO AGENDA: Moved by Ms. D’Amico to add the following motion: A motion to confirm the Mayor’s appointment of Brian BelFiore as Service Director; seconded by Mrs. Ganser. Ayes all; motion carried.

MOTION DECLARING STATE OF EMERGENCY: Moved by Ms. D’Amico in support of the Mayor declaring a State of Emergency proclamation for the City of Highland Heights due to the serious nature of the COVID-19 pandemic; seconded by Mr. Milroy. Ayes all; motion carried.

MOTION TO CONFIRM SERVICE DIRECTOR: Moved by Mrs. Ganser to confirm the Mayor’s appoint of Brian BelFiore as Service Director; seconded by Mr. DiLalla. Ayes all; motion carried.

MOTION FOR PURCHASE: Moved by Mr. Hargate to approve the purchase of new fire hose and nozzles for use by the Fire Department from Finley Fire in the amount of $23,991.00; seconded by Ms. D’Amico. Ayes all; motion carried.
MOTION DECLARING SURPLUS: Moved by Mr. DeLisio declaring a 2009 Ford Expedition, serial number ending in …06617 as surplus equipment no longer needed for municipal use; seconded by Mr. Milroy. Ayes all; motion carried.

MOTION TO REJECT BIDS & RE-BID: Moved by Mr. Milroy to reject all bids received on March 5, 2020 for the 2020 Crack Sealing Program and re-bid the project; seconded by Mrs. Ganser. Ayes all; motion carried.

ADOPTION OF RESOLUTION 12-2020: Council listened to the First Reading in title only of Proposed Resolution 12-2020 which description is: “A Resolution authorizing the Mayor to enter into a Participation Agreement with the Ohio Department of Transportation for the purchase of sodium chloride (Rock Salt) to the municipality and declaring an emergency.” (Mayor Brunello, Jr. and Council as a Whole)

Council was asked to suspend the Second and Third Reading to meet the State’s deadline to participate. A motion was made by Mr. DeLisio to suspend the Second and Third readings; seconded by Mr. Hargate. Ayes all; motion carried.

Mr. Hargate moved to adopt; seconded by Mr. DiLalla. Ayes all; motion carried.

ENACTMENT OF ORDINANCE 10-2020: Council listened to the First Reading in title only of Proposed Ordinance 10-2020 which description is: “An ordinance authorizing the Mayor to make certain expenditures temporarily without the prior approval of Council due to the COVID-19 Crisis and declaring an emergency.” (Mayor Chuck Brunello, Jr. and Council as a Whole)

Council was asked to suspend the Second and Third readings due to the nature of the ordinance. A motion was made by Mrs. Ganser to suspend the Second and Third readings; seconded by Mr. DeLisio. Ayes all; motion carried.

Ms. D’Amico moved to enact; seconded by Mrs. Ganser. Ayes all; motion carried.

ENACTMENT OF ORDINANCE 11-2020: Council listened to the First Reading in title only of Proposed Ordinance 11-2020 which description is: “An ordinance amending Ordinance 3-2020 establishing compensation for certain employees of the City of Highland Heights, Ohio, commencing January 1, 2020, repealing all ordinances inconsistent therewith and declaring an emergency.”(Mayor Brunello, Jr.)

Council was asked to suspend the Second and Third readings. A motion was made by Mr. Milroy to suspend the Second and Third readings; seconded by Mr. DeLisio. Ayes all; motion carried.

Mr. DeLisio moved to enact; seconded by Mr. Milroy. Ayes all; motion carried.
FIRST READING OF PROPOSED ORDINANCE 12-2020: Council listened to the First Reading in title only of Proposed Ordinance 11-2020 which description is: “An ordinance approving the editing and inclusion of certain ordinances as parts of the various component codes of the Codified Ordinances of Highland Heights, Ohio and declaring an emergency. (Mayor Brunello, Jr. and Council as a Whole)

ENACTMENT OF ORDINANCE 9-2020: Council listened to the Second Reading in title only of Proposed Ordinance 9-2020 which description is: “An Ordinance extending the Moratorium on the issuance and processing of any conditional use permits or for assisted living facilities, nursing homes and homes for the aged as listed in 1109.03 of the Highland Heights Codified Ordinances and declaring an emergency.” (Mayor Chuck Brunello, Jr. and Council as a Whole)

Council was asked to suspend the Third reading. Mr. DiLalla moved to suspend the Third Reading; seconded by Mr. DeLisio. Ayes all; motion carried.

Mr. DeLisio moved to enact; seconded by Mrs. Ganser. Ayes all; motion carried.

ADOPTION OF RESOLUTION 11-2020: Council listened to the Second Reading in title only of Proposed Resolution 11-2020 declaring T.C. Construction Co. Inc., as the lowest and best bidder for the 2020 Concrete Road Repair & Sidewalk Replacement Program, authorizing the Mayor to enter into a contract with said bidder in an amount not to exceed Two Hundred Seventy Three Thousand One Hundred Thirty-Seven Dollars and Fifty Cents ($273,137.50) for the 2020 Concrete Road Repair & Sidewalk Replacement Program, rejecting all other bids received, and declaring an emergency.” (Mayor Chuck Brunello, Jr. and Council as a Whole)

Council was asked to suspend the Third Reading to allow the program to begin due to the mild spring. Mrs. Ganser moved to suspend the Third Reading; seconded by Mr. Milroy. Ayes all; motion carried.

Mr. DeLisio moved to adopt; seconded by Mr. DiLalla. Ayes all; motion carried.

ENACTMENT OF ORDINANCE 8-2020: Council listened to the Third Reading in title only of Proposed Ordinance 8-2020 which description is: “An Ordinance amending Chapter 141 of the Administrative Code of the Codified Ordinances of the City of Highland Heights, Ohio, pertaining to the title of Commission on Aging.” (Mayor Chuck Brunello, Jr. and Council as a Whole)

Ms. D’Amico moved to adopt; seconded by Mr. Milroy. Ayes all; motion carried.

President Stickan stated legislative items were suspended of readings this evening due to disruption from the COVID-19 pandemic as it was important to move forward with the agenda items.
A motion was made by Mr. DiLalla and seconded by Mrs. Ganser to adjourn the meeting. Ayes all; motion carried. Meeting adjourned at 8:40 p.m.

Clerk of Council

President of Council