

**CITY OF HIGHLAND HEIGHTS
MINUTES OF A COUNCIL MEETING
AS A COMMITTEE OF THE WHOLE
HELD: MARCH 12, 2019
7:45 PM**

PRESENT: Mayor Brunello; Council Representatives D'Amico, Hargate, Lombardo, Mastrangelo, Murphy, Stickan; Clerk of Council Cahill; Fire Chief Turner; Police Chief Cook; Service Director Evans; Building Commissioner Grabfelder; Engineer Mader, Finance Director Filippo; Law Director Paluf

AGENDA

Update on audit
Budget Amendments
Grant Legislation

Update on Auditing

Director Filippo distributed the draft proposal for the forensic engagement from Ciuni & Panichi. Mr. Novak has created the draft proposal to include the suggestions for the engagement scope discussed by Council and Administration at the Committee of the Whole Meeting. The forensic engagement scope will contain all of the former Mayor's emails within the City provided email account with any keywords referring to "U.S. Rep. Steve LaTourette's congressional campaign" and "State Senator Sarah LaTourette's campaign".

Mrs. Murphy questioned the timeframe of the forensic audit. Director Filippo replied the forensic audit should be completed in approximately a month. The estimated cost of the forensic audit is \$10,000-\$15,000.

Director Paluf suggested Council to add to the Council's agenda a motion to authorizing Ciuni & Panichi to perform a forensic audit pursuant to the proposal dated March 11, 2019 in an amount not to exceed \$15,000. Council and Mayor agreed to add said motion to the Council Agenda.

Budget Amendments

Director Filippo submitted a memo dated March 8th detailing the budget amendments as were discussed at the Committee of the Whole meeting. An additional amendment for the sidewalk program was discussed.

Director Evans stated last week additional dollars were suggested to add to the Road Program. Director Evans suggested an increase of \$200,000 to perform concrete work on the south side of Wilson Mills. Currently the entire Aberdeen and Maypine Farm neighborhoods will be included in the Road Program. The sidewalks in those areas is estimated to be \$60,000-\$70,000. Director Evans suggested appropriating additional funds to the Road Program specifically for sidewalks.

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Mayor and Council agreed to increase the Road Program by a total of \$270,000 to include the neighborhoods south of Wilson Mills Road and the sidewalk program. The appropriation legislation will be amended to reflect the adjustments to the budget.

Grant Legislation

Director Filippo submitted a memo dated March 8th explaining the two grant payments. A revised Resolution for Progressive Insurance was distributed to reflect the correct company in Section 3.

There are three CRA grants with two companies having met their requirements. Swagelok and Progressive have exceeded their payroll and are due the grant money. Alloy Bellows did not meet their payroll requirements; therefore, no payment will be distributed.

The maximum amount of the grants is \$250,000. The grant payments are due June 1st and the legislation will be able to have three readings.

Director Filippo replied to Mrs. Murphy's question that the Swagelok grant is a ten-year grant which will continue through 2026. Progressive is a ten-year grant and 2019 is the first year of the grant.

Director Filippo explained that Alloy Bellows was considering leaving the City and the grant incentive was developed. Some of their operations have moved out of the city which is the reason they did not meet the payroll requirements. The Alloy Bellows grant is a seven-year grant through 2024. The grant started in 2018 and they have not received payments in the last two years.

Mr. Mastrangelo questioned the grant to Brainard Crossing. Director Filippo stated the Brainard Crossing grant expired last year.

Director Filippo stated the amendments to the appropriation legislation will be in Council's packets to review before the March 26th Council meeting.

ADJOURNMENT: A motion was made by Mr. Hargate and seconded by Ms. D'Amico to adjourn the meeting at 7:58 p.m. Ayes all; motion carried.