
**CITY OF HIGHLAND HEIGHTS
MINUTES OF A COUNCIL MEETING
HELD: MARCH 12, 2019
8:00 PM**

PRESENT: Mayor Brunello; Council Representatives D'Amico, Hargate, Lombardo, Mastrangelo, Murphy, Stickan; Clerk of Council Cahill; Fire Chief Turner; Police Chief Cook; Service Director Evans; Building Commissioner Grabfelder; Finance Director Filippo; City Engineer Mader; Law Director Paluf

ACTION ON MINUTES: The reading of the Minutes of a Council Meeting held February 26, 2019 was dispensed with. Mrs. Murphy moved to accept the Minutes as written; seconded by Mr. Lombardo. Ayes all; motion.

DEPARTMENT HEAD REPORTS:

Fire Chief's Report: Chief Turner reported for the month of February, the Fire Department responded to 124 calls for service. Chief Turner announced the Severe Weather Week will be March 17-23rd and a statewide tornado drill will be held March 20th at 9:50 AM. The city's emergency siren will be activated at that time.

Police Chief's Report: Chief Cook stated the 2018 Annual Police Report was distributed to Council. For the month of February, the Police Department responded to 1,424 calls for service; 153 general assistance calls; 100 community police initiative calls. There were 17 motor vehicle accidents with three involving injury. There were 67 residential alarms. The Jail facility held 13 inmates for approximately 150 hours.

Service Director's Report: Director Evans stated the 2018 Annual Service Department report was distributed to Council. Director Evans announced the following upcoming events:

The Household Hazardous Waste Program will be held from March 11th-March 23rd. Residents can drop-off household hazardous waste to the Service Department:

The Computer Round-Up will be held the month of April. The Service Department will accept computers and peripherals;

Shred Day will be Saturday, April 20th from 9-11 AM at the Service Department.

Building Commissioner's Report: Mr. Grabfelder reported for the month of February the Building Department issued 21 residential permits. One permit was for a new home on North Legend. There were 17 commercial permits issued. Five zoning notices were sent of which three were swale notifications. The Storm Water Manager has been inspecting swales due to complaints received.

Mr. Grabfelder stated plans have been received for the Dunkin Donuts/Panini's building. They are being reviewed by the Plans Examiner and the Fire Department.

The Progressive garage is 98% complete and plans to be opened on March 25th.

The Progressive building is approximately 80% complete and on schedule to be complete by the end of August.

The Auditor's Office notified the Police Department and the Building Department that property inspections will be made throughout the city until the end of August. The inspectors have identification to state they are from the County Auditor's office.

Mr. Grabfelder requested Council's support of Item #1 so that the City Engineer will prepare plans and specifications for the Sidewalk Program to be incorporated in the Road Program.

Mr. Grabfelder stated the house on Miner Road has received inspections for installing insulation and drywall. The siding will be finished as the weather permits. A Court date is scheduled in two weeks for other issues on the property. Mrs. Murphy requested the lot be cleaned up as soon as possible.

City Engineer's Report: Mr. Mader stated the 2019 Asphalt and Community Park Resurfacing program will hold a bid opening on March 21st at 10 AM. Mr. Mader stated the 2019 Sidewalk and Road Program will include the Aberdeen, Maypine and neighborhoods south of Wilson Mills Road. The 2019 Sidewalk and Road Program is scheduled to be bid in late April.

The Storm Water Report required by the EPA will be submitted next week.

The Street Striping Program will be out for bid in mid-April.

The contractor plans to continue with the Avion Park sidewalk the second week of April.

The Stage 1 Plan for the Brainard Road Resurfacing Program has been received from the County. Stage 1 is preliminary and a generalization of the work to be performed.

Director Evans stated the Asphalt Program will have a bid opening on March 21st and he requested the bid be reviewed and awarded at the March 26th Committee of the Whole and Council meeting. The asphalt work in the City Park is scheduled to be completed before June 1st. The goal is to award the bid as quickly as possible to meet the June 1st deadline.

Mr. Mastrangelo requested the bid process be done in a timelier manner to allow for review and readings of the contract award legislation. Mr. Mader agreed to start the process sooner as it will allow the surveying of the roads before winter. The Asphalt Award is requested to move quickly due to the opening of the Community Park. Asphalt bids were received last year for the Community Park and rejected due to the amount being in excess of the Engineer's estimate.

Mr. Mader stated if a Road Program schedule is prepared in August, this would allow for surveying to be made prior to possible snow on the roadways. Bids could be opened early in January or February. Director Evans agreed that it is better to begin the surveying and bid process sooner. However, the funds for the Road Program are not allocated until the budget has been reviewed. Director Evans stated if Council would determine capital project expenditures in the third quarter or the year and allocate funding, the next year's road program can be initiated sooner.

Finance Director's Report: Director Filippo presented information on Items #2 & #3 at the Committee of the Whole meeting and would entertain questions from Council.

COMMITTEE REPORTS:

Commission on Aging: Ms. D'Amico reported the Commission on Aging will hold a meeting on March 18th at 9 AM at City Hall.

Safety and Service Committee: Ms. Stikkan no report.

Mrs. Murphy requested at the Committee of the Whole meeting on March 26th, a presentation from a State Transparency Officer will be held on the Ohio Open Checkbook Program.

Mrs. Murphy stated the Community Garden will begin it's eighth year. There are 48 plots with 12 residents on the waiting list. Mrs. Murphy congratulated the Garden Club and encourage Council to attend Planting Day to meet and greet the residents.

Drainage Committee: Mrs. Murphy requested the Drainage Policy be brought before Council on March 26th at the Committee of the Whole meeting.

Legislative & Finance Committee: Mr. Hargate stated the L/F Committee met this evening and discussed several issues with the Police Chief, Fire Chief and Service Director.

The Committee approved a requisition in the amount of \$11,000 for an emergency stand-by generator. The details of the expenditure are outlined in Director Evans' March 1 memo to Council.

The Committee discussed the roof at the police and fire station building. At this time, a proposal is being sought from a building consultant to review the problems and make a recommendation to correct the roof issues.

The Committee approved, after discussion with Chief Cook, a requisition in the amount of \$13,594.00 to Rugged Depot LLC for 3 MDT computer systems for the police cruisers. The systems require an update to Windows10 software to be LEADS compliant.

The Committee discussed the Communication Dispatch Center and information will be forthcoming. The Committee discussed the purchase of a Fire truck with Chief Turner.

Planning and Zoning Commission: Mr. Mastrangelo stated a Planning and Zoning Commission meeting was held on March 11th. Progressive Casualty Insurance, 603 Alpha Drive, scheduled a Public Hearing for a variance to allow front yard parking for employees at the former Phillips building; and a variance to landscaped islands. The Public Hearing will be held on March 25th.

Mrs. Murphy questioned the owner of the former Phillips building. Mr. Grabfelder stated Progressive purchased the property last year. Mr. Mastrangelo responded to Mrs. Murphy's question that the building will be used for offices, training rooms and relocation of employees from another facility.

Law Director's Report: Director Paluf requested a motion be added to the Council Agenda to allow Council to adjourn into Executive Session to discussion labor negotiations.

Director Paluf stated the Water Service Agreement with the City of Cleveland is planned to be on the next Council Agenda.

MAYOR'S REPORT: Mr. Brunello stated the Community Day Meeting for March 14th has been rescheduled to March 21st at 7:30 pm.

Mr. Brunello stated he attended the Community Partnership on Aging Council of Government meeting last week. Discussions were held on new and existing programs offered by the CPA as well as their 2019 budget. The City's annual dues to CPA has been included in the 2019 budget. Mrs. Murphy was in attendance as well.

Mr. Brunello stated the 2019 Summer Sizzler has been brought to the post office and residents should be receiving them in their mailbox this week.

Council President's Report: President Stickan reminded Council of the Park & Recreation Committee's Children's Easter Party to be held on April 6th. Volunteers are being accepted. The next Park & Recreation meeting will be held on March 21st at 7 PM. The Park & Recreation Committee announced that registration for all programs is available online.

President Stickan stated that she has become a member of the Legislative and Finance Committee. The Committee appointments may change once the new At Large representative has been appointed.

ITEMS TO BE ADDED TO THE AGENDA:

Mr. Hargate moved to add a motion authorizing Ciuni & Panichi to perform a forensic audit pursuant to the proposal dated March 11, 2019 in an amount not to exceed \$15,000.00; seconded by Mr. Lombardo.

Mrs. Murphy suggested to add to the forensic engagement scope to review correspondence of the former Mayor's with any keywords referring to "U.S. Rep. Steve LaTourette's congressional campaign" and "State Senator Sarah LaTourette's campaign" as it was not stated in the proposal. President Stickan stated yes, the forensic audit will include the suggested additions.

Ayes all; motion carried.

Mr. Hargate moved to add a motion to adjourn into Executive Session by Roll Call vote pursuant to Section 121.22 (G)(4) of the Ohio Revised Code and Highland Heights Charter 4.05 to discuss labor negotiations; seconded by Mr. Mastrangelo. Ayes all; motion carried.

MEETING OPENED TO THE PUBLIC:

President Stickan recognized members of Boy Scout Troop 461 that were in the audience this evening.

Mr. Scott A. Mills, 5883 Wilson Mills Road, complimented the Police Department for assisting at his residence on two occasions.

NEW BUSINESS:

MOTION AUTHORIZING FORENSIC AUDIT: A motion was made by Mr. Mastrangelo to perform a forensic audit pursuant to the proposal dated March 11, 2019 in an amount not to exceed \$15,000.00; seconded by Mr. Lombardo. Ayes all; motion carried.

MOTION AUTHORIZING PLANS & SPECS: A motion was made by Ms. D'Amico authorizing the City Engineer to prepare plans and specifications for the 2019 Sidewalk program which is incorporated in the 2019 Road Program and authorizing the Clerk to advertise for bids; seconded by Mr. Lombardo. Ayes all; motion carried.

FIRST READING PROPOSED RESOLUTION 9-2019: Council listened to the First Reading in title only of Proposed Resolution 9-2019 which description is: "A Resolution authorizing the Finance Director to make a payment to Progressive Casualty Insurance Company from nontax revenues in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) pursuant to the Economic Development Grant Agreement dated December 28, 2017 and declaring an emergency. (Mayor Chuck Brunello, Jr. and Council as a Whole)

FIRST READING PROPOSED RESOLUTION 10-2019: Council listened to the First Reading in title only of Proposed Resolution 10-2019 which description is: "A Resolution authorizing the Finance Director to make a payment to Swagelok Company from nontax revenues in the amount of Two Hundred Fifty Thousand Dollars (\$250,000) pursuant to the Economic Development Grant Agreement dated July 28, 2015 and declaring an emergency. (Mayor huck Brunello, Jr. and Council as a Whole)

ECOND READING PROPOSED ORDINANCE 4-2019: Council listened to the Second Reading in title only of Proposed Ordinance 4-2019 which description is: "An ordinance appropriating for current expenses and other expenditures of the City of Highland Heights, Ohio, for the period commencing January 1, 2019 and ending December 31,

2019, and declaring an emergency. (Mayor Chuck Brunello, Jr. and Council as a Whole)

SECOND READING PROPOSED RESOLUTION 7-2019: Council listened to the Second Reading in title only of Proposed Resolution 7-2019 which description is: "A Resolution authorizing the purchase of one International Model 2019 HV 507 SFA 4x2 cab and chassis from Rush Truck Centers in an amount not to exceed Eighty One Thousand Dollars (\$81,000.00), pursuant to the Ohio Department of Transportation Cooperative Purchasing Program, and declaring an emergency. (Mayor Chuck Brunello, Jr. and Council as a Whole)

SECOND READING PROPOSED RESOLUTION 8-2019: Council listened to the Second Reading in title only of Proposed Resolution 8-2019 which description is: "A Resolution authorizing the Mayor to execute a contract with Sutphen Corporation for the purchase of a 2019 Sutphen fire engine, pursuant to the Ohio Cooperative Purchasing Act in an amount not to exceed Five Hundred Eighty-One Thousand, Four Hundred Forty-Four Dollars and Zero Cents (\$581,444.00), excluding any trade-in or pre-payment allowance and declaring an emergency. (Mayor Chuck Brunello, Jr. and Council as a Whole)

ADOPTION OF RESOLUTION 6-2019: Council listened to the Third Reading in title only of Proposed Resolution 6-2019 which description is: "A Resolution adopting a Solid Waste Management Plan for the Cuyahoga County Solid Waste Management District. (Mayor Chuck Brunello, Jr. and Council as a Whole)

Mrs. Murphy moved to adopt; seconded by Mr. Mastrangelo. Ayes all; motion carried.

ENACTMENT OF ORDINANCE 2-2019: Council listened to the Third Reading in title only of Proposed Ordinance 2-2019 which description is: "An Ordinance authorizing all actions necessary to accept Northeast Ohio Public Energy Council (NOPEC) Energized Community Grant (s) and declaring an emergency. (Mayor Chuck Brunello, Jr. and Council as a Whole)

Mrs. Murphy moved to enact; seconded by Mr. Lombardo. Ayes all; motion carried.

ENACTMENT OF ORDINANCE 3-2019: Council listened to the Third Reading in title only of Proposed Ordinance 3-2019 which description is: "An Ordinance approving the editing and inclusion of certain ordinances as parts of the various component codes of the Codified Ordinances of Highland Heights, Ohio and declaring an emergency. (Mayor Chuck Brunello, Jr. and Council as a Whole)

Mr. Hargate moved to enact; seconded by Ms. D'Amico. Ayes all; motion carried.

MOTION TO ADJOURN INTO EXECUTIVE SESSION: Moved by Mr. Hargate to adjourn into Executive Session by roll call vote pursuant to Section 121.22(G)(4) of the Ohio Revised Code and Highland Heights Charter 4.05 to discuss labor negotiations; seconded by Mrs. Murphy. Roll Call: Ayes: unanimous.

Council adjourned into Executive Session at 8:30 p.m. and reconvened in public session at 8:50 p.m.

ADJOURNMENT: A motion was made by Mrs. Murphy and seconded by Mr. Mastrangelo to adjourn the meeting. Ayes all; motion carried. Said meeting adjourned at 8:51 p.m.

Clerk of Council

President of Council