

**CITY OF HIGHLAND HEIGHTS  
MINUTES OF A COUNCIL MEETING  
AS A COMMITTEE OF THE WHOLE  
HELD: FEBRUARY 25, 2020  
7:30 PM**

**PRESENT:** Mayor Brunello; Council Representatives DeLisio, DiLalla, Ganser, Milroy, Stickan; Clerk of Council Cahill; Fire Chief Turner; Police Chief Cook, Service Director Evans; Building Commissioner Grabfelder; Ms. Hamilton; Finance Director Filippo; Law Director Paluf

**EXCUSED:** Council Representative D'Amico; Council Representative Hargate

**AGENDA**

Service Department:

Surplus Equipment; Street Sweeping; MOU Cuyahoga Soil re: PIPE; Review of Bid Award for Strumbly Water Main Replacement & 2020 Asphalt Road Program.

Fire Department: Hydraulic Tools; Vehicle

Police Department: Vehicle

Commission on Aging to Highland Heights Seniors

APPROVAL OF MINUTES: The reading of the Minutes of the Committee of the Whole Meeting held February 11, 2020 was dispensed with. A motion was made by Mr. Milroy to accept Minutes; seconded by Mrs. Ganser. Ayes all; motion carried.

**SERVICE DEPARTMENT**

Surplus Equipment.

Director Evans stated there is a motion on the Council Agenda to declare an old vehicle from the Building Department as surplus. This would allow the vehicle to be sold on the internet. Any item worth \$1,000 or greater needs to be declared surplus by Council to place on internet auction. Item #3 on the Council Agenda is legislation enabling the internet auction process. The Resolution is passed every year and a notice is placed in the newspaper to notify the public of the internet auction process. The city has utilized govdeals.com for the past three years. Director Evans requested a suspension of the rules on item #3 to allow the notice to be published so that items can be auctioned. The online auction process has been advantageous for the city.

Street Sweeping Program.

Director Evans stated Reilly Sweeping has performed the sweeping services for approximately three years. Reilly Sweeping is the only vendor in the area that does municipal sweeping. The County had offered to perform sweeping services; however, their cost is higher than Reilly's. The Service Director has been pleased with the responsiveness and quality of work performed by Reilly Sweeping. The motion to enter into an agreement with Reilly Sweeping is item #2 on the Council Agenda.

MOU Cuyahoga Soil and Water re: PIPE

Director Evans stated item #4 on the council's agenda is a MOU between the city and the Cuyahoga County Soil & Water Conservation District (SWCD) and the Northeast Ohio Regional Sewer District (NEORS). Director Evans sent a memo dated February 17<sup>th</sup> explaining the MOU renewal. The SWCD provides two of the six elements of the

CITY OF HIGHLAND HEIGHTS  
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HELD: FEBRUARY 25, 2020 - PAGE 2 OF 3

Storm Water Plan which is necessary for the EPA permit. SWCD provides the Public Information and Public Involvement (PIPE) portion of the plan. The NEORS is involved to allow SWCD to provide the service and bill the NEORS directly for the services. NEORS will pay \$5,500 from district funds, not local funds. The city will realize a savings as the NEORS will cover the cost of the PIPE. Item #4 is an annual Resolution necessary to enter into the MOU. Director Evans stated a suspension of the readings would allow the routine legislation to begin the contract process. Director Paluf agreed that a suspension of the readings would be beneficial to the entities involved.

Director Evans responded to Mr. Milroy's question that the Mayor is the designee in the agreement.

Review of Bid Award Tabulation for Strumbly Water Main Replacement & 2020 Asphalt Road Program.

Director Evans introduced Susan Hamilton from Stephen Hovancsek & Associates. A bid opening for the project was held on February 13<sup>th</sup> and Mr. Mader provided the bid tabulation and award recommendation.

Ms. Hamilton stated she is representing Mr. Mader who is on vacation. Ms. Hamilton stated the bid opening was held on February 13<sup>th</sup> for the Strumbly Drive Water Line Replacement & 2020 Asphalt Road Program. Nine sets of plans were sold to contractors and seven bids were received. The bids were tabulated and itemized in a memo to Council.

Mr. Excavator is the lowest and best bidder for the base bid of \$903,706.80 and Esther/Roy/Renee alternate of \$247,994.00 for a total base bid and bid alternate in the amount of \$1,151,700.80. The Engineer's Estimate for Strumbly was \$900,000.00 and the Esther/Roy/Renee bid alternate was \$360,000.

Chairperson Stickman questioned if there are references for Mr. Excavator from other cities, or have they performed work in Highland Heights in the past. Ms. Hamilton stated Stephen Hovancsek & Associates has worked with Mr. Excavator in other communities and they are a reputable company.

Chief Turner pointed out to the City Engineer a discrepancy on the hydrants' costs. Mr. Excavator's pricing was substantially less than the other bidders; however, there are only seven hydrants.

Director Evans stated the base bid Strumbly Project includes the watermain, pavement, and sidewalk on the west side of the street. The Alternate Bid was Esther/Roy/Renee. The capital budget contains funds for both the base bid and alternate bid if Council chooses to award both projects. Item #8, the Resolution on the Council agenda awards both the base bid and alternate bid work to be performed. Mayor Brunello recommended awarded the base bid and alternate bid.

Mr. Milroy commended the City Engineer for providing solid plans and figures in the Engineer's estimate which provided the correct amount of funds to be budgeted.

#### FIRE DEPARTMENT

Hydraulic Tools & Vehicle.

Chief Turner provided a memo dated February 13<sup>th</sup> explaining two 2020 Capital budget requests. The hydraulic tools received a quote in 2019 and the manufacturer has increased the price by over 6% in 2020. The vendor will hold the 2019 price until mid-March. Sutphen Corporation is the only provider in northern Ohio that can provide the equipment. The hydraulic tools are a proprietary single source piece of equipment. Item #5 on the Council Agenda is a Resolution to execute a contract. The Resolution will require a suspension of the third reading in order to obtain the 2019 pricing.

Chief Turner stated because of manufacturer re-tooling, no vehicles of this type will be produced in 2020. The State contractor, Ganley Chevrolet of Aurora purchased a large quantity of vehicles in 2019 and they are being sold on a first come, first sold basis. The dealer stated they would hold the vehicle until mid-March. Item #6 on the Council Agenda, a Resolution to purchase the 2020 Chevrolet Tahoe, will require a suspension of the third reading in order to ensure obtaining the vehicle.

Chairperson Stickan stated it is the same situation with Item #7 on the Council Agenda, a Resolution to purchase a 2020 Chevrolet Tahoe for the Police Department from the State contractor Ganley Chevrolet of Aurora.

#### COMMISSION ON AGING NAME CHANGE TO HIGHLAND HEIGHTS SENIORS

Chairperson Stickan attended the Commission on Aging's February 17<sup>th</sup> meeting. The Commission desires to change the name to increase participants and attract a large range of seniors. The Commission is eager to create a Facebook page and promote a new logo.

Director Paluf stated the Commission on Aging will be Also Known As (A.K.A.) Highland Heights Seniors, as the Charter designates Commission on Aging. A Charter change would require a vote of the people which can be presented in November.

Chairperson Stickan stated Item #9 on the Council Agenda is an Ordinance to create the title of Commission on Aging, A.K.A. Highland Heights Seniors.

ADJOURNMENT: A motion was made by Mr. DiLalla and seconded by Mr. DeLisio to adjourn the meeting at 7:55 p.m. Ayes all; motion carried.