
**CITY OF HIGHLAND HEIGHTS
MINUTES OF A COUNCIL MEETING
HELD: FEBRUARY 12, 2019
8:00 PM**

PRESENT: Mayor Coleman; Council Representatives Brunello, D'Amico, Hargate, Mastrangelo, Murphy, Stickan; Clerk of Council Cahill; Fire Chief Turner; Police Chief Cook; Service Director Evans; Building Commissioner Grabfelder; Finance Director Filippo; City Engineer Mader.

EXCUSED: Council Representative Leo Lombardo

ACTION ON MINUTES: The reading of the Minutes of a Council Meeting held January 22, 2019 was dispensed with. Ms. Stickan moved to accept the Minutes as written; seconded by Mr. Mastrangelo. Ayes: Brunello, D'Amico, Hargate, Mastrangelo, Stickan. Abstain: Murphy. Motion carried.

DEPARTMENT HEAD REPORTS:

Fire Chief's Report: Chief Turner reported for the month of January the Fire Department responded 147 calls for service. Chief Turner distributed the 2018 Annual Fire Department Report to Council and Administration. The report will be available on the city's website.

Police Chief's Report: Chief Cook thanked Chief Turner and the Fire Department for providing CPR training to all the police officers. Chief Cook thanked Dr. Spaner for providing training on medical issues in emergency situations.

Chief Cook reported for the month of January the Police Department responded to 1,337 calls for service; 92 residential alarms; 167 general assistance calls; and 14 property damage accidents with six involving personal injuries.

Chief Cook contacted A & S Animal Control and discussed concerns raised from the L/F Committee. The issues have been resolved and Chief Cook is requesting approval of the motion on tonight's agenda to enter into a two year contract. The program will be expanded to include other structures besides the home. Chief Cook commented that Highland Heights is one of only a few cities that provide nuisance animal control to its residents.

Service Director's Report: Director Evans stated Council will be receiving information on the 2019 Road Program and capital expenditure requests.

Director Evans has been notified by the County of an award for a 50/50 cost share on replacing the right turn lane on Wilson Mills from I-271 to Alpha Drive. The Preventative Maintenance Program which is general repairs to all county roads has been awarded for \$102,000. The County will reimburse the city for the materials and the city will pay for the labor.

As discussed at tonight's Committee of the Whole meeting, Item #2, to purchase the 5 ton dump truck will be removed. Item #3 is First Reading of the Resolution to adopt the Solid Waste Management Plan discussed at a Committee of the Whole meeting. Item #7 and Item #8 are Second Reading of Resolutions to enter into MOU's that were previously discussed at a Committee of the Whole meeting. Mr. Evans was available to address any questions or concerns of these items by Council.

Mr. Mastrangelo questioned the timeframe of the refuse collection contract. Mr. Evans stated mid-June this year will begin the fifth year of the contract. Two one year extensions of the contract are available. Mr. Evans will provide information to Council on cost increases and possible changes in the recyclable collections.

Mrs. Murphy announced that Richmond Road from Chardon Road to Wilson Mills will be resurfaced this summer.

Building Commissioner's Report: Mr. Grabfelder reported for the month of January, the Building Department issued 23 residential permits and 7 commercial permits. Three notices were sent regarding blocked sidewalks.

The owner of the house at 8536 Highland Road was arraigned and a pre-trial date was scheduled.

Mr. Grabfelder requested a Committee of the Whole meeting with Council and the City Engineer to discuss potential changes to the sidewalk program.

Mr. Grabfelder stated the plans have been received for the Panini's/Dunkin Donuts building and are being reviewed by the Plans Examiner.

City Engineer's Report: Mr. Mader stated the city was awarded the County Preventative Maintenance grant. Director Ianiro has requested approximately \$15,000 worth of asphalt work to be done in the Park. Asphalt road work, Director Ianiro's request and the Community Park Resurfacing project will be combined in one bid.

Mr. Mader anticipates having plans and specifications for a concrete road program by the end of March. Mr. Mader stated recommendations have been made to create an efficient sidewalk program. The recommendations will be discussed at a Committee of the Whole meeting. The annual EPA Stormwater report is being prepared. The Avion Park sidewalk will be completed in the spring.

Finance Director's Report: Director Filippo stated that the 2016/2017 audit is complete. An audit exit conference will be held Tuesday, February 19th at 11:30 am in the Conference Room.

COMMITTEE REPORTS:

Commission on Aging: Ms. D'Amico stated the Commission on Aging met on February 11th and are planning additional events that would appeal to all ages of seniors. A new event is planned to attend a Tea Room on May 2nd.

The Community Partnership on Aging will be holding an "Academic Challenge" with area senior centers. The winning team will receive \$2500 for their community's senior center.

Park and Recreation Commission: Ms. Stickan reminded everyone that the Children's Easter Party will be held on April 6th and volunteers are requested.

Safety and Service Committee: Ms. Stickan requested a Safety and Service Committee meeting at the next available meeting date.

Drainage Committee: Mrs. Murphy stated the Drainage Committee met this evening and reviewed the proposed Drainage Policy with the Mayor. Minor adjustments were suggested. The Drainage Policy will be reviewed by the Law Director and then sent to Council for review.

Legislative & Finance Committee: Mr. Hargate stated the L/F Committee met January 27th, January 29th, February 8th and February 12th to discuss the 2019 Budget.

At the January 27th meeting, the motion to enter into a two year contract with A & S Animal Control was discussed. Police Chief Cook addressed the concerns of the Committee with the contractor and L/F Committee recommends entering into the two year contract.

The Police Department's proposed budget and the Fire Department's proposed budget were discussed with the Police Chief and Fire Chief at the January 27th meeting. The safety forces budget represents a 2½% increase in wages; however, wage negotiations have not been

finalized. The Police Department's capital expenditures request was also reviewed. The roof at the Police & Fire headquarters will be further discussed in the near future.

The Fire Department requests a new fire engine of approximately \$575,000. The age and condition of Fire Department vehicles were reviewed. The Fire Department's budget reflects the request to hire two new firefighters.

The L/F Committee meeting held January 29th discussed the Recreation budget with Director Ianiro. The increase in wages for the Recreation department reflects increases in the federal minimum wage. Director Ianiro's capital budget requests were also reviewed.

On January 29th the Service Department's budget was reviewed. The 2019 Street program, sewer projects, fire and police building roof problems, fuel system, vehicles, dump truck replacement and pick-up truck with plow were discussed.

On February 8th the L/F Committee reviewed the Community Center's budget with Coordinator Bissell. The capital expenditures for the Community Center were reviewed. The Building Department's budget was reviewed with Building Commissioner Grabfelder. The Committee also reviewed the budget for the following departments: Finance Department, Law Department, Prosecutor, Engineer and Civil Service.

The L/F Committee met this evening to address the Fire Department's request with Chief Turner. The Mayor supported the Fire Department's budget and the L/F Committee concurred. The L/F Committee recommended the proposed 2019 Budget be placed on First Reading at the next Council Meeting.

Planning and Zoning Commission: Mr. Mastrangelo stated a Planning and Zoning Commission meeting was held on February 11th and a Public Hearing was scheduled for February 25th for CSM Consultants, 165 Alpha Park. This is a request for conditional use permit to operate a fitness center in a PCM District pursuant to HHCO 1109.03(g). The Commission is reviewing the sign ordinance based on variances that have been granted.

Law Director's Report: No report.

MAYOR'S REPORT: Mayor Coleman announced online registration will be available for summer programs. The online registration will provide the Recreation staff with a useful tool to communicate with program participants and coaches. The new system will also provide key fobs for entering the pool facility. The Summer Sizzler will be mailed when the online registration is entirely operational. The Summer Sizzler indicates a \$5 increase for boys/girls fast pitch program and \$5 increase for non-resident day camp fees. The deadline to submit articles for the Summer Newsletter is February 25th.

Council President's Report: Mr. Brunello stated a Community Day meeting was held on January 23rd. The Committee announced that there will be a prelude to Community Day on Friday evening at 7 PM. The next Community Day meeting will be held February 27th at 8 PM.

ITEMS TO BE ADDED TO THE AGENDA: No items were added. Item #2 was removed from the Agenda. Ms. Stickan moved to remove Item #2, a Resolution authorizing the purchase of one International Model 2019 HV507 SFA 4x2 cab and chassis from Rush Truck Centers in an amount not to exceed Eighty One Thousand Dollars (\$81,000.00), pursuant to the Ohio Department of Transportation Cooperative Purchasing Program, and declaring an emergency; seconded by Ms. D'Amico. Ayes all; motion carried.

MEETING OPENED TO THE PUBLIC: There were no comments from the public.

NEW BUSINESS:

MOTION ENTER INTO CONTRACT: Moved by Ms. D'Amico to authorize the Mayor to enter into a two-year contract with A & S Animal Control for service calls and trapping related to Nuisance Animals at \$625.00 per month plus daily trapping and boarding charges; seconded by Ms. Stickan. Ayes all; motion carried.

FIRST READING PROPOSED RESOLUTION 6-2019: Council listened to the First Reading in title only of Proposed Resolution 6-2019 which description is: "A Resolution adopting a Solid Waste Management Plan for the Cuyahoga County Solid Waste Management District. (Mayor Scott E. Coleman and Council as a Whole)

FIRST READING PROPOSED ORDINANCE 2-2019: Council listened to the First Reading in title only of Proposed Ordinance 2-2019 which description is: "An Ordinance authorizing all actions necessary to accept Northeast Ohio Public Energy Council (NOPEC) Energized Community Grant (s), and declaring an emergency. (Mayor Scott E. Coleman and Council as a Whole)

FIRST READING PROPOSED ORDINANCE 3-2019: Council listened to the First Reading in title only of Proposed Ordinance 3-2019 which description is: "An Ordinance approving the editing and inclusion of certain ordinances as parts of the various component codes of the Codified Ordinances of Highland Heights, Ohio and declaring an emergency. (Mayor Scott E. Coleman and Council as a Whole)

ADOPTION OF RESOLUTION 3-2019: Council listened to the Second Reading in title only of Proposed Resolution 3-2019 which description is: "A Resolution establishing a Credit Card Account Policy for the City of Highland Heights and declaring an emergency. (Mayor Scott E. Coleman and Council as a Whole)

Council was asked to suspend the Third Reading to comply with the early February deadline. Ms. Stickan moved to suspend the Third Reading; seconded by Ms. D'Amico. Ayes all; motion carried.

Ms. Stickan moved to amend Resolution 3-2019 to reflect Exhibit A dated January 24, 2019; seconded by Mr. Hargate. Ayes all; motion carried.

Ms. Stickan moved to adopt as amended; seconded by Mr. Hargate. Ayes all; motion carried.

SECOND READING PROPOSED RESOLUTION 4-2019: Council listened to the Second Reading in title only of Proposed Resolution 4-2019 which description is: "A Resolution authorizing the Mayor to execute a Memorandum of Understanding on behalf of the City with the Cuyahoga County Board of Health, and declaring an emergency. (Mayor Scott E. Coleman and Council as a Whole)

SECOND READING PROPOSED RESOLUTION 5-2019: Council listened to the Second Reading in title only of Proposed Resolution 5-2019 which description is: “A Resolution authorizing a Memorandum of Understanding with Cuyahoga Soil and Water Conservation District and the Northeast Ohio Regional Sewer District to provide technical assistance regarding Public Information and Public Education, and declaring an emergency. (Mayor Scott E. Coleman and Council as a Whole)

ENACTMENT OF ORDINANCE 1-2019: Council listened to the Third Reading in title only of Proposed Ordinance 1-2019 which description is: “An Ordinance amending Section 133.01 of Chapter 133 of the Codified Ordinances of the City of Highland Heights pertaining to the Fire Department Composition and repealing all legislation inconsistent herewith and declaring an emergency.” (Mayor Scott E. Coleman)

Mr. Hargate moved to enact; seconded by Ms. Stickan. Ayes all; motion carried.

ADJOURNMENT: A motion was made by Ms. Stickan and seconded by Ms. D’Amico to adjourn the meeting. Ayes all; motion carried. Said meeting adjourned at 8:40 p.m.

Clerk of Council

President of Council