

**Charter Review Committee  
March 29, 2011 Meeting Minutes**

**I. Attendance**

Janet and Carol were unable to attend the committee meeting. Seven committee members and Mayor Coleman were present for meeting.

**II. Minutes**

Minutes from March 8, 2011 meeting were read and amendments to the minutes were made and accepted by the committee.

**III. Handout**

Committee received a handout detailing the history of section 4.01. Thank you to Diana Lydic and Clerk of Council for working together to assemble the information.

**IV. Article VI Administrative Departments, Boards and Commissions – Continued**

- 1) §6.05.03 Promotional Appointments
  - a) Read section out loud
  - b) Discussion

Is there a time frame for the list or an expiration date? Mayor thinks it is two years, he will look it up.  
Who makes the choice? Mayor  
Mayor gave example of when only had two names on the list.
2. §6.06 Board of Building and Zoning Appeals
  - a. Read section out loud.
  - b. Discussion

No discussion
3. §6.06.01 Powers and Duties
  - a. Read section out loud
  - b. Discussion

No discussion

**V. Article VII Nominations and Elections**

1. §7.01 Procedures
  - a. Read section out loud
  - b. Discussion

Can someone run at large and in ward for council? Section does not say no.  
Can someone run for both?  
Is it in election laws of State?

How would it be handled if someone runs for two offices?  
Ballot – names rotate on the ballots  
How can you end up with not less than 25 or more than 100?

2. §7.02 Definition of Elector
  - a. Read section out loud
  - b. Discussion  
No discussion

## **VI. Article VIII Initiative – Referendum – Recall**

1. §8.01 Initiative
  - a. Read section out loud
  - b. Discussion  
No discussion
2. §8.02 Referendum
  - a. Read section out loud
  - b. Discussion  
No discussion
3. §8.02.01 Suspension
  - a. Read section out loud
  - b. Discussion  
No discussion
4. §8.02.02 Measures Subject to Referendum
  - a. Read section out loud
  - b. Discussion  
Paragraph 4 – last sentence – does it mean has to win in ward and city?  
Yes, example Mulligans wanting to expand parking lot – passed in city and lost in ward. Would have required purchase of home and torn down to enlarge parking lot. Argument against – to protect neighborhood.  
  
Last sentence in final paragraph is confusing.
5. §8.02.03 Effect of Referendum on Emergency Measures
  - a. Read section out loud
  - b. Discussion  
No discussion
6. §8.03 Recall
  - a. Read section out loud
  - b. Discussion  
Has it ever happened? Not to anyone's knowledge.  
When is person removed? Assume immediately.

7. §8.04 Petition Procedure
  - a. Read section out loud
  - b. Discussion  
No discussion

**VII. Article IX Contracts and Purchases**

1. §9.01 Contracts and Purchases
  - a. Read section out loud
  - b. Discussion  
No discussion

**VIII. Article X Franchises**

1. §10.01 Franchises
  - a. Read section out loud
  - b. Discussion  
Is 25 years typical? Yes

**IX. Article XI Tax Limitation**

1. §11.01 Tax Limitation
  - a. Read section out loud
  - b. Discussion  
Section has never been amended  
Fire and police pension .6 mills
2. §11.02 Voter Approval Required for Increase in Municipal Income Rates, And For Reduction of Municipal income Tax
  - a. Read section out loud
  - b. Discussion  
No discussion

**X. Article XII Amendments to Charter**

1. §12.01 Amendments to Charter
  - a. Read section out loud
  - b. Discussion  
No discussion

**XI. Article XIII Charter Review Committee**

1. §13.01 Charter Review Committee
  - a. Read section out loud
  - b. Discussion  
Committee functions until the election

## **XII. Article XIV Miscellaneous Provisions**

1. §14.01 Effective Date of Charter
  - a. Read section out loud
  - b. Discussion  
No discussion
  
2. §14.02 Effect of Charter Upon Existing Laws and Rights
  - a. Read section out loud
  - b. Discussion  
No discussion
  
3. §14.03 Saving Clause
  - a. Read section out loud
  - b. Discussion  
No discussion
  
4. §14.04 Interpretation of Charter
  - a. Read section out loud
  - b. Discussion  
No discussion
  
5. §14.05 Continuance of Present officers
  - a. Read section out loud
  - b. Discussion  
No discussion
  
6. §14.06 Oath of Office
  - a. Read section out loud
  - b. Discussion  
No discussion
  
7. §14.07 Preservation of Highland Heights Community Park and Parkland
  - a. Read section out loud
  - b. Discussion  
No discussion

## **XIII. Preparation for Next Meeting**

Review notes from previous meetings.

Pay special attention to questions and what presenting for change

Next step – going to ask department heads to appear, civil service exam questions.

Next meeting discuss who want to appear

Separate changes want and questions into usable documents and send to committee (Pam responsible for this)

#### **XIV. Next Meeting**

Next meeting council would like to attend can the meeting be moved to another night?  
Next meeting is Wednesday, April 13 at 7:00 pm, if does not work then meeting is  
Monday April 11 at 7 pm.

**Approved:**

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**Committee Chair**