

# PERSONAL PROPERTY SALE APPLICATION



Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Date(s) of Sale: \_\_\_\_\_ Hours: \_\_\_\_\_

Type of Sale/Description of Goods: \_\_\_\_\_

Property Owner (if different than applicant) \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Applicant/Owner acknowledges receipt of, and acceptance of, the following regulations:**

- Sales are prohibited on Sundays and Holidays.
- No sale may begin before 9:00 a.m. and must end by 7:00 p.m.
- Sales are permitted to last no more than three days.
- No more than two (2) permits/sales are allowed per address, within a twelve month period.
- Signs are only permitted on the property where the sale is to be held. Signs at any other location are strictly prohibited.
- Signs may be posted (as specified above) not more than one hour before the start of the sale and must be removed no later than one hour after the sale.
- Personal property offered for sale may be displayed within the residence, in the rear yard area (provided that the same is displayed no closer to the side yard than the main use structure), in a garage, or outside of the garage (only on the driveway area and within ten feet of the garage door opening).
- At corner lot homes, the display is limited to within the residence, within the garage, and outside the garage provided same is within ten feet of garage door opening.
- At homes with detached garages, the display is permitted only in rear yard areas no closer to the side yard than the main use structure, and in the driveway, but no closer to the street than the main building line.
- **A copy of this form must be posted in a conspicuous location and accessible to the public during the hours of the sale.**

I hereby give the City of Highland Hts. permission to post the dates, times and address of my sale, along with a brief description of the goods for sale on the city website. No other personal information will be posted or made available.

Applicant Signature: \_\_\_\_\_

Fee: \$5.00 paid by cash or check # \_\_\_\_\_ Received by: \_\_\_\_\_

For Police Dept. use: Permit# \_\_\_\_\_ Date Issued: \_\_\_\_\_